

The high cost and logistical complexity of printing, mailing and storing paper-based forms and documents is driving many organisations to seek alternative methods of creating, distributing and filing documentation.

The WilComm document output management system helps businesses achieve greater efficiency and productivity by automating these processes, whilst at the same time reducing document printing and distribution costs.

### Electronic forms and your ERP

Whilst ERP systems generally result in significant efficiencies throughout the supply chain, the process of creating and distributing purchase orders, invoices and other supply chain documentation often remains an unsolved issue. WilComm extends the basic forms capabilities of commonly used ERP packages to include sophisticated electronic forms features, including:

- Elegant, easy-to-use forms designer
- Creation of forms from any input data format e.g. TXT, PDF, Windows printer driver
- Fast, automated print, email and fax distribution in a choice of file formats e.g. TXT, PDF, CSV and XLS
- Automatic, digital archiving for fast retrieval
- Customised customer preferences for fax and email delivery of purchase orders, order confirmations, statements and invoices
- Creation of business documents in multiple languages

chain by automating the processes of document creation, distribution in multiple formats e.g. print, fax, email or file, and electronic archiving.

- Electronic documents reduce or eliminate the need for expensive pre-printed stationery, which in turn reduces paper wastage
- Email and fax capabilities reduce the cost and increase the speed of document distribution compared to the 'print and post' method

#### AT A GLANCE

- Automated creation, distribution and archiving of electronic forms
- Reduction or elimination of pre-printed stationery
- Documents output as print, fax, email or file
- Asian and European language capability
- Platform, printer and application-independent
- Integrates with existing IT infrastructure
- Supports most ERP, financial and business applications

### WilComm Document Output Management

The WilComm electronic document output management management solution helps achieve further efficiencies and productivity improvements in this important area of the supply

- Automation of document management processes improves staff productivity
- Use of company-standard forms ensures accuracy and presents a consistent, professional image
- Electronic archiving reduces filing costs and enables fast retrieval of file copies
- Ability to deliver and retrieve documents quickly and in customer-preferred formats enhances customer service
- Full support for all languages, including Asian characters, facilitates international operations

Order No.	Product Description	Unit	Price	Desc%	NET PRICE
0C55-35AD	35mm Still Camera	16	846.00	10.00	12757.58
0C55-35AD-NZ	35mm Still Camera AD	10	495.28	10.00	4457.34
13031	MJ4J ZOOM 115 CAMERA	5	156.81	10.00	779.25
DA1900	Digital Clock Radio	2	29.95	10.00	71.91
13787	MJ4JV CAMERA & CASE	5	187.29	10.00	842.81
610315	MJ4JH 14000DOLX Camera	6	228.00	10.00	1356.28
13035	8TYLJ8 EPIC ZOOM 170 DEL	5	223.82	10.00	1163.93
132885	Notebook Computer	1	2489.00	10.00	2488.81
51COW	CD Writer	2	899.00	10.00	1618.20
TV344512	34cm BW Television	1	361.00	10.00	330.50
TV507346	34cm Colour Television	1	499.00	10.00	451.11
TV485894	48cm Colour Television	1	549.00	10.00	494.10
TV510545	Television 51cm	1	495.00	10.00	451.50
TV65584C	Colour Television 65cm	1	2999.00	10.00	2696.10
TV63745	63cm Colour Television	1	1399.00	10.00	1259.10
TV67242	65cm Colour Television	1	1659.00	10.00	1529.10
54TV983	Television 34cm	1	409.00	10.00	366.10

### A Simple Process

WilComm is a document output management solution that integrates seamlessly with your existing IT infrastructure; it requires no costly programming changes or upgrades. Developed by Wilkinson, an independent software vendor, it supports all standard operating environments, including Unix, Linux, OS/400 and Windows. WilComm creates electronic documents in PDF, Excel, fax and email format from any application. It supports all common ERP, financial and business applications, including SAP BusinessOne, JDE, MAPICS and many more.

Set-up is a simple, 3-stage process – WilComm can be fully operational within a few days of installing the software.

### 1. Design the electronic form

WilComm offers an intuitive, WYSIWYG method of form design making it easy to draw boxes and tables, and also allows the dynamic display of graphics such as logos, signatures and bar codes. Forms may be designed for output in both landscape and portrait format.

### 2. Map the data

WilComm processes the same data/spool file that you would normally print to a pre-printed form/stationery. By simply mapping the data from your existing spool file to the form variables, your fields are populated automatically within the electronic form.

### 3. Define the distribution rules

Distribution rules provide a destination for each job: print, fax, email, file and archive or any combination of these. Reporting of message transmissions and status results ensures that you retain control over all jobs.

### WilComm Components

The WilComm suite is modular by design and consists of the WilComm Server and a choice of service modules – print, fax, email and file – and other optional software add-ons. A basic installation includes WilComm Server and one service module e.g. Print module.

**WilComm Server:** data mapping and forms merge capability, distribution logic and forms engine. By using a PC server overhead on the host system is reduced. Multiple server configurations are available for high volume or distributed sites.

**Print Module:** prints to any Windows-based print device on the network, including laser, inkjet, barcode, thermal, dot matrix, till slip and other printers. Print up-to-date forms on demand and reduce or eliminate the need for pre-printed stationery.

**Fax Module:** Integrates with popular fax servers to fax documents automatically. The Fax Module provides attachments, personalized cover sheets and intelligent re-transmissions after fax failures. Multiple fax lines and multiple servers are supported for enterprise faxing. SMTP faxing is also available.

**Email Module:** Enables fast, low-cost distribution of WilComm documents using SMTP & MAPI email platforms. Provides group addressing for company wide messaging; PDF, Text, CSV & XLS file attachments, status reporting including not sent warnings, resend ability and personalised subject & message content.

**File Module:** Provides automated naming and storage of files in PDF or TXT format, for subsequent retrieval through MS Windows.

**Archive Module:** Automatically archives WilComm documents and offers browser-based retrieval with full text and indexed search capabilities. The Archive Module also archives any document format, including MS Office, AutoCAD and scanned images.

**Excel Spreadsheet Builder:** optional software add-on to convert numeric application output into true Excel files. Useful for financial reports, sales analyses and other management documents, which may then be further manipulated to include charts, pivot tables etc. as required.

### About Wilkinson

Wilkinson is a specialist developer of electronic document solutions. More than 400 customers rely on the company's WilComm suite of products to send and receive, store and retrieve documents quickly and cost-effectively. Established in 1969, Wilkinson has its headquarters in Melbourne, Australia, and markets its products via a select network of distributors and resellers worldwide.

### TECHNICAL INFORMATION

#### Input Sources

PDF • Text • Email • Windows printer driver

#### Application Input

- Applications with text output (MAPICS, BPCS, IMAS, etc)
- Oracle (incl. JDE and Peoplesoft)
- MySAP
- SAP Business One
- And many others, please ask!

#### Output

PDF • Excel • Fax • Email • Printer • Archive

#### Example forms

Picking tickets, shipping notices, purchase orders, order confirmations, delivery dockets, statements, invoices, remittance advices, credit notes, price lists, promotions, sales reports, management reports

#### Requirements for WilComm Server

- Windows 2000/XP/2003
- RAM: 512MB minimum
- HD: 200MB minimum

# WILKINSON

## ELECTRONIC DOCUMENT SOLUTIONS

Tel: +61 (0)3 9818 1301 • Fax: +61 (0)3 9819 4160 • [www.wilkinson.com.au](http://www.wilkinson.com.au) • 8/318 Auburn Road, Hawthorn VIC 3122 • PO Box 300, Hawthorn VIC 3122 Australia

WilComm and Send & Receive | Store & Retrieve are registered trademarks of Wilkinson Electronic Document Solutions Pty Ltd in Australia and other countries. All other products or services mentioned are trademarks of their respective owners. © 2006 Wilkinson Electronic Document Solutions Pty Ltd. All rights reserved. Nov 2006.