



WilComm Health Check

Wombat Heaven Australia Pty Ltd

February 2006

Contents

Introduction	4
Site Information.....	5
Company	5
Contact Details	5
Report created by	5
Date of Health Check	5
Client WilComm history	5
WilComm PC & Service Programs being used	6
System Information	6
WilComm Server name	6
Location of server	6
Licencing Information	7
Licence Details	7
Software Versions.....	8
Program Version Details (.exe)	8
CONFIGURATION SETTINGS.....	9
Pickup directory details.....	9
WilNotify settings	9
Email Users	9
Address Book (Lookup Details)	9
Database	10
Purge settings.....	10
Service settings	10
Print (Direct Print settings if Virtual Printers used)	10
Fax (Fax server Details).....	10
Email (Mail server Details)	11
File Types being Processed.....	12
iSeries Formtypes (attribute)	12
Usage Summary.....	13
Job processing (Service %) Graphical representation	13
Form Information	16

List of Forms being used	16
iSeries API usage	16
Customisations	17
Distribution Rules.....	18
Number of Sections	18
Custom Settings	18
SECTION DESCRIPTIONS.....	19
Possible duplicate sections report	21
Business Requirements.....	22
Backup procedure.....	22
DRP (Disaster Recovery Plan)	22
Responses to Questionnaire	23
IT Manager	23
Warehouse / Not required.....	23
Accounts / Not required	23
Customer Service / Not required	23
Sales / Not required	23
Appendix	24

Introduction

The following report is a detailed summary of the technical settings, configuration and usage of your WilComm system.

This information will be very valuable to Wombatheaven Australia.

It will assist greatly with knowledge transfer, decision making and the management of your WilComm system.

Accompanying this report are recommendations provided by a WilComm specialist. This specialist has analysed the information in this report to provide you with recommendations that will assist you to improve the running and management of your WilComm system.

These recommendations will be discussed with you and you may choose to have them implemented by Wilkinson.

Wilkinson thanks Wombatheaven Australia for being a successful user of the WilComm solution.

Site Information

Company

Wombat Heaven Australia Pty Ltd

57-81 Wombat Road
Rooville, Victoria 3133
Australia

Email: kanga@wombatheaven.com.au
Tel: 03 9818 1301
Fax: 03 9819 4160

Contact Details

Kanga Wilkinson

Report created by

Andrea Prickett / Wilkinson Electronic Document Solutions

Date of Health Check

February 10th 2006

Client WilComm history

Date of installation October 2001

Annual Maintenance expiry date 24th October 2006

Purchase history

October 2001	Purchased Print, Fax, Email, Fax card, Forms Designer, Adobe Distiller, PC Anywhere.
--------------	--

August 2002	Purchased File
-------------	----------------

December 2003	Purchased MESSAGEmanager Print to Fax
---------------	---------------------------------------

2001 – 2005	Many purchases of training and consulting for forms design
-------------	--

WilComm PC & Service Programs being used

WilComm 4 Server

1 x Print

1 x Fax

1 x Email

1 x File

System Information

WilComm Server name

POSMSRV003

Location of server

Rooville

Licencing Information

Licence Details

WilComm Server PC

Operating System Details	Microsoft Windows XP
	Build Number 5.00.2600
	Service Pack SP 1
PC Serial #	S247-4447-5MM7-WOM2
PC Authorisation Code	RXRKANG2CJEYPCTTSTJCTCCW9
Pick up directory QTY	1
Printer QTY	Unlimited
WilPrint	1
WilFax	1
WilMail	1
WilFile	1

WilComm on the AS400

Operating System Details	V5R2MO
Issued	2002/01/07
Expiry date	2031/11/22
iSeries serial No	S9999Z9Z
Machine Model code	270
Interactive Feature	22AA
P rating	P20
Authorisation code:	N3YEGGW3QA66COCKY4N1

Software Versions

NOTE: A detailed report of all WilComm-related .exe's is on page # of the full report.

Program Version Details (.exe)

WilComm PC

Installation path	C:\Program Files\Wilkinson\WilComm 4
WilComm.exe	Ver 4.0.0.5
WilPrint.exe	Ver 4.0.0.3
WilMail.exe	Ver 4.0.0.5
WilFax.exe	Ver 4.0.0.2
Distribution Wizard.exe	Ver 4.0.0.4
Field Mapper.exe	Ver 4.0.0.3
F3 Design.exe	Ver 4.0.4.1
WilFile.exe	Ver 4.0.0.3

WilComm iSeries

WilComm version	Ver 7.15
Connection method	QDLS

CONFIGURATION SETTINGS

NOTE: A detailed report of the WilComm Config settings are on page # of the full report.

Pickup directory details

Name	Transaction
Drive	F:
File extension	*.*
Job Reference ID	Spool File attribute - USRDTA

WilNotify settings

Is WilNotify being used	YES
Monitoring	WilMail, WilPrint and WilFax
Status	On Failure
Email address	kanga@wombatheaven.com.au

Email Users

Name	Accounts@wombatheaven.com.au
------	------------------------------

Address Book (Lookup Details)

NOTE: A detailed report of the lookup settings are on page # of the full report

WH01
WH02
WH03

Database

Type	SQL
Name	WilComm
Source	POSMSV003\WilComm

Purge settings

Message purge	4 days
Backup files	60 days

Service settings**Print (Direct Print settings if Virtual Printers used)**

Not Applicable

Fax (Fax server Details)

Server software	MESSAGEmanager
Fax Server name	AAVSRV003
Install path	c:\Program Files\System Solutions\MessageManager
Version	R1 2004
Licence Key	987654354 9865 0614 3801 0702 1740 8923 1920
Cover page	Set in Diz Wiz on two scripts: Default.cvr
Added Features	Windows Client

Email (Mail server Details)

Domain Name: wombatheaven.com.au
Protocol (SMTP or MAPI): SMTP
Server IP address: 193.164.0.86
Sender address: wilkinson@wombatheaven.com.au
PDF : Using Adobe Distiller Ver 5.0
(C:\Program Files\Adobe\Acrobat 5.0\Distillr\Acrodist.exe)

File Types being Processed

iSeries Formtypes (attribute)

Statement

*STD

BACKORDFAX

CREDIT

DELADV

PICKSLIP

EMAIL

PORDER

CREDNOTE

INVOICE

Only iSeries jobs are being processed by WilComm at this stage

Usage Summary

Job processing (Service %) Graphical representation

These graphs show the number of jobs that have been processed through the WilComm system per hour over a 24 hour period.

This report is limited to the period as stated in your WilComm message purge settings.

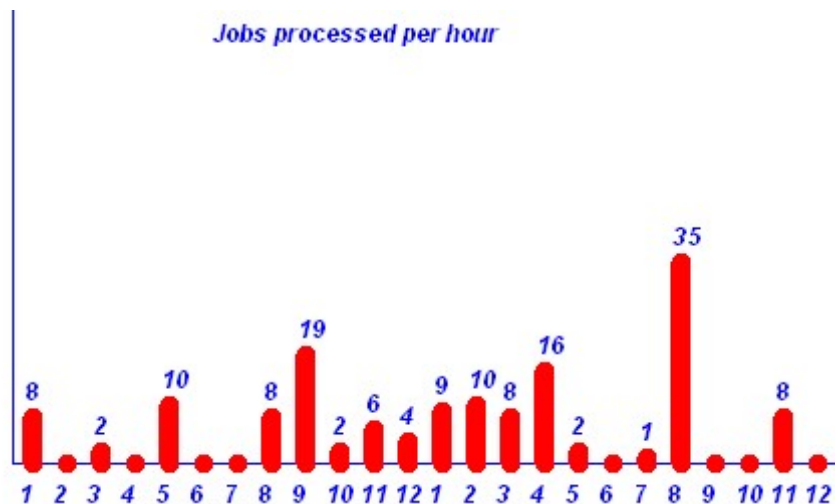
ie: If this graph shows a figure of 10 jobs at 5am it is indicating that over the period of the report say 5 days there was a total of 5 jobs at that time. It could have been one a day or all 5 on one day.

This reported period is from :

Fri 13-01-2006 09:33:23 to Wed 18-01-2006 15:04:26

Email

Average job time: 4.2 seconds
Average page time: 2.7 seconds
Number of jobs: 154
Number of pages: 212
Number of failed jobs: 0



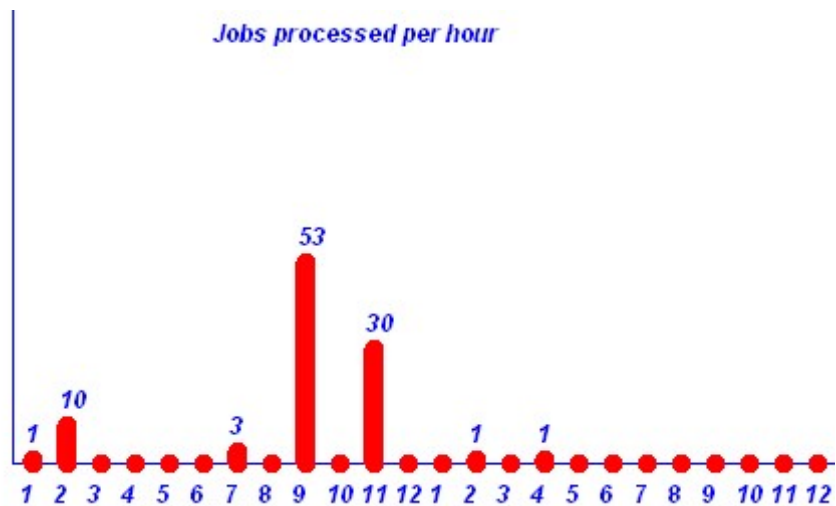
Fax

Average job time: 2.7 seconds
Average page time: 2.7 seconds
Number of jobs: 180
Number of pages: 181
Number of failed jobs: 0



File

Average job time: 3.1 seconds
Average page time: 0.2 seconds
Number of jobs: 100
Number of pages: 721
Number of failed jobs: 0



Print

Average job time: 0.9 seconds
Average page time: 0.7 seconds
Number of jobs: 3799
Number of pages: 4723
Number of failed jobs: 0



Form Information

NOTE: A detailed report of all forms including an image is on page # of the full report.

List of Forms being used

Wombatheaven Remittance Advice
Wombatheaven_Backorder
credit note
Deladv
DeliveryDocket
Duplex Std132
invoice
pickslip
picktick
pricepdf
PurchaseOrder
quote
statement
Std132
Std198
Transfer
Whbatch

There may also be forms used via the API that are still to be determined.

There are many forms no longer being used. These are either old versions of existing forms or demo forms originally supplied with the product.

There are some old features being used in your forms that have been updated in a newer version of the Forms Designer.

iSeries API usage

Wombatheaven use the API on the iSeries for distribution of some spool files.

Customisations

Your forms are using the following features:

Dynamic Logo	The logos on your forms are being dynamically loaded by using fixed data entered into the name/options tab. The name of the logo being loaded is: "Corporate Logo B&W.gif"
Calculation field type	Some of your forms are using embedded calculations to add text to the variable data.
Conditional Logic	Some of your field map files are using conditional logic to determine placement or exclusion of data.

Distribution Rules

NOTE: A detailed report of the Distribution sections is on page # of the full report.

Number of Sections

Total quantity of Distribution Sections	153
16 x Email	
20 x Fax	
13 x File	
104 x Print	
Includes 15 sections that use 'Continue' for further processing	

Custom Settings

Some of the Distribution rules are utilising the following custom settings:

- Data Interogation
- Formtype Attributes
- Specific code Attributes
- Address lookups – Specific code and WCUSRDTA
- Constant address for filing

SERVICE CODES:

V2 QN QO

SPECIFIC CODES:

DF NF NN NO RF PR QN DO NS NW
NX QO QW QX S2 ST S8 TG V2 VN

SECTION DESCRIPTIONS

All Overnight Invoices by email as CSV
All Overnight Invoices by Email as PDF
All Overnight Invoices by Fax
AR EOM to Netserver
AS400 Email System
Copy of NSW - Warehouse - Delivery Docket
Copy Statements to Netserver as TXT
Credit Held Orders Report to Netserver
Customer Back Order Fax
File ARPR022 to Netserver
File GL Batch Edits to Netserver
File GL Edits to Netserver
File GL Updates to Netserver
File INPR149 to Netserver
File INPR823 to Netserver
File SHPR092 to Netserver
For use with 198 length Invoice on test system
Netserver - Catchall
Netserver - Office - Purchase Order
NSW - Office - 198 Chars
NSW - Office - Catch All - 132 Chars
NSW - Office - Delivery Docket
NSW - Office - Invoice Print
NSW - Office - Picking Tickets
NSW - Office - Purchase Order
NSW - Office - Quotations
NSW - Office - Transfer Pick Slip
NSW - Office Bank Slip - 1st Copy
NSW - Office Bank Slip - 2nd copy
NSW - Office -Credit Note Print
NSW - Warehouse - Catch All - 132 Chars
NSW - Warehouse - Delivery Docket
NSW - Warehouse - Invoice Print
NSW - Warehouse - Picking Tickets
NSW - Warehouse - Transfer Pick Slip
NSW - Warehouse Fax - Catch All - 132 Chars
NSW - Warehouse Fax - Invoice Print
NSW - Warehouse fax - Picking Tickets
NSW - Warehouse Fax - Transfer Pick Slip
NSW Overnight Invoices by Print
Pricelist CSV email
Pricelist PDF email
Qld - Office - 198 Chars
Qld - Office - Delivery Docket
Qld - Office - Invoice Print
Qld - Office - Picking Tickets
Qld - Office - Purchase Order
QLD - Office - Quotations
Qld - Office Bank Slip - 1st copy

Qld - Office Bank Slip - 2nd copy
Qld - Office Catch All - 132 Chars
Qld - Office -Credit Note Print
Qld - Warehouse - Catch All - 132 Chars
Qld - Warehouse - Delivery Docket
Qld - Warehouse - Invoice Print
Qld - Warehouse - Picking Tickets
Qld - Warehouse - Transfer Pick Slip
Qld -Office - Transfer Pick Slip
Qld Overnight Invoices by Print
Split Statements to Netserver December 2005 PDF
Split Statements to Netserver December 2005 TXT
ST Statements by Email as PDF
ST Statements by email as TEXT
ST Statements by Fax PDF
ST Statements by Print
Suew - 198 Chars
Suew - 132 Chars
V2 - Statement Reprint
Vic - Office - 198 Chars
Vic - Office - Catchall - 132 chars
Vic - Office - Delivery Docket
Vic - Office - Delivery Docket by Fax
Vic - Office - Duplex - 132 chars
Vic - Office - Picking Tickets
Vic - Office - Pricelist Print
Vic - Office - Purchase Order
Vic - Office - Quotations
Vic - Office - Statments
Vic - Office - Transfer Pick Slip
Vic - Office 0 - Remittance Advice - Email
Vic - Office 0 - Remittance Advice - Fax
Vic - Office 0 - Remittance Advice - Print
Vic - Office 2 - Catchall - 132 chars
Vic - Office 2 - Credit Note Print
Vic - Office 2 - Delivery Docket
Vic - Office 2 - Invoice Print
Vic - Office 2 - Picking Tickets
Vic - Office 2 - Purchase Order
Vic - Office 2 - Remittance Advice - Print
Vic - Office 2 Bank Slip
Vic - Office 2 -Shipping G/L Interface Report - 132
chars
Vic - Office AR Journals
Vic - Office -Credit Note Print
Vic - Production - Catchall - 132 chars
Vic - Warehouse 2 - Batch for NSW
Vic - Warehouse 2 - Catchall for NSW
Vic - Warehouse 2 - Delivery Docket for NSW
Vic - Warehouse 2 - Purchase Order for NSW
Vic - Warehouse 2 - Transfer Pick Slip for NSW
Vic - Warehouse - Batch
Vic - Warehouse - Catchall

Vic - Warehouse - Delivery Docket
Vic - Warehouse - Invoice Print
Vic - Warehouse - picking tickets
Vic - Warehouse - Purchase Order
Vic - Warehouse - Transfer Pick Slip
Vic - Warehouse 2 - Invoice Print for NSW
Vic - Warehouse 2 - picking tickets for NSW
Vic Overnight Invoices by Print
VO- email invoice register to Kanga
WA - Fax - Catch All - 132 Chars
WA - Fax - Delivery Docket
WA - Fax - Invoice Print
WA - Fax - Picking Tickets
WA - Fax - Transfer Pick Slip
WA - Office - 198 Chars
WA - Office - Catch All - 132 Chars
WA - Office - Delivery Docket
WA - Office - Invoice Print
WA - Office - Picking Tickets
WA - Office - Purchase Order
WA - Office - Quotations
WA - Office - Transfer Pick Slip
WA - Office Bank Slip - 1st copy
WA - Office Bank Slip - 2nd copy
WA - Office -Credit Note Print
WA - Warehouse - Catch All - 132 Chars
WA - Warehouse - Delivery Docket
WA - Warehouse - Invoice Print
WA - Warehouse - Picking Tickets
WA - Warehouse - Transfer Pick Slip
WA Overnight Invoices by Print

Possible duplicate sections report

There are several groups of scripts that are indicating the use of matching printers and or forms.

NOTE: A detailed report of all possible duplicates is on page # of the full report.

Business Requirements

Backup procedure

Wombatheaven back up the WilComm system by copying the WilComm 4 directory to a Windows 2003 server.

They have two copies of the backup. One copy is on their nightly tape backup and another copy is on their nightly hard drive backup. All of their critical/sensitive systems are backed up separately on a hard drive every night and they are rotated daily.

DRP (Disaster Recovery Plan)

Wombatheaven has a hard drive loaded with XP and all Wilkinson Software. It has been tested with a temporary license key.

In the event that disaster recovery is required Wombatheaven will load that hard drive into a computer and obtain a licence key from Wilkinson to activate this system. This hard drive is stored in a fireproof safe in Wombatheaven's warehouse in Rooville.

Responses to Questionnaire

IT Manager

Name of participant

Questions and answers

Warehouse / Not required

Name of participant

Questions and answers

Accounts / Not required

Name of participant

Questions and answers

Customer Service / Not required

Name of participant

Questions and answers

Sales / Not required

Name of participant

Questions and answers

Appendix